

Date .....

The Visa Officer  
Singapore High Commission  
New Delhi – 110 001

**Sub: Issuance of visa for Singapore**

Dear Madam / Sir,

I, Sujit Kumar Srivastava, along with following wish to travel to Singapore from ..... to ..... for tourism / to visit my .....

Sr.	Name	Relationship	Passport No.	Profession
1.	Sujit Kumar Srivastava	Self	Nxxxxxx05	Service
2.	...			
3.	...			
4.				

All relevant documents pertaining to our visit are attached herewith.

You are requested to grant us the visa and oblige.

Thanking you.

Yours truly,

Sujit Kumar Srivastava  
Address .....

.....

Mobile No.....

Email ID .....